San Francisco Institute of Esthetics & Cosmetology

HAIRSTYLING COURSE INFORMATION

HAIRSTYLING COURSE DESCRIPTION

Hair Design: ***Standard Occupational Classification (SOC) 39-5012.00***
Classification of Instructional Programs (CIP) Code 12.0407

The curriculum involves 600 hours to satisfy California state requirements. The course includes extensive instruction and practical experience in hairstyling services, customer service, personal appearance and hygiene, personal motivation and development, retail skills, client record keeping, business ethics, sanitation, state laws and regulations, salon-type administration, and job interviewing.

Graduates are prepared for an entry level hairstylist.

This course is taught in English. Textbooks and course materials are only offered in the English Language.

HAIRSTYLING COURSE OVERVIEW

Course Hours: 600 clock hours

The course is divided into pre-clinical classroom instruction and clinical service learning experiences.

- **Pre-clinical Classroom Instruction:** The first 210 hours are devoted to classroom workshops where students learn design principles, technical information, and professional practices.
- **Clinic Classroom Learning Experience:** The remaining 390 hours are spent in the clinic floor area where practical experience is gained.
- **Distance Education Learning Experience:** A student enrolled in a program with distance education may earn up to 45.80% of the program's total clock hours through distance education.

HAIRSTYLING COURSE OUTLINE

Your time at San Francisco Institute of Esthetics & Cosmetology for the hairstyling program will be divided into six designations:

- Core Curriculum: A 210-hour orientation, known as the Core program, instills the basic fundamentals. Students are graded and evaluated using written, oral, and practical testing methods. Students must successfully complete the Core curriculum prior to attending regularly scheduled daily classes in cutting, coloring, permanent waving, and chemical texture services.
- Clinic Classroom Learning Experience: Your clinic time from 210 to 600 hours will be guided with individual attention and group learning experiences using mini-classes, monthly worksheets, and periodic evaluations developed specifically for this monitoring progress. This is when you begin experiencing your clinic classroom education on paying clients in the clinic floor classroom.
- Classroom Learning Experience: Your classroom time is from 210 to 600 hours. Each area has an instructor who conducts the different specialty classes each week. Classroom Learning Experiences may also include retail, motivation, self improvement, professional development, and attendance education which may be conducted by an instructor, non-licensed staff member or guest artist.

EDUCATIONAL OBJECTIVES

Upon completion of the course requirements, the graduate will be able to:

- Project a positive attitude and a sense of personal integrity and self-confidence.
- Practice effective communication skills, visual poise, and proper grooming.
- Respect the need to deliver worthy service for value received in an employer-employee relationship.
- Perform the basic manipulative skills required for facial massage, effective use of required implements and equipment, proper application of corrective makeup, and unwanted hair removal.
- Apply the theory, technical information, and related matter to assure sound judgments, decisions, and procedures.

Class Size

Limit 20 students per class.

HAIRSTYLING COURSE SUBJECTS

The instructional program of San Francisco Institute of Esthetics & Cosmetology meets or exceeds California State Board requirements:

State Required Subjects and Hour Requirements
Health and Safety (100 hours)
Including instruction on hazardous substances, chemical safety, safety data sheets, protection from hazardous chemicals, preventing chemical injuries, health and safety laws and regulations, and preventing communicable diseases. Board Approved Health & Safety Course (B&P 7389(a)): Including instruction on hazardous substances, basic labor laws, and physical and sexual assault awareness.
Disinfection and Sanitation (100 hours)
Includes hazardous substances, chemical safety, safety data sheets, protection from hazardous chemicals, preventing chemical injuries, health and safety laws and regulations, and preventing communicable diseases.
Hairstyling Services (400 hours)
Includes disinfection procedures to protect the health and safety of consumers as well as the technician and proper disinfection procedures for equipment used in establishments.
TOTAL HOURS OF TECHNICAL INSTRUCTION: 600 CLOCK HOURS

The institution offers employment assistance to help graduates' efforts to secure education-related employment that includes, but is not limited to training in professionalism, resume' development, job interview preparation and job search skills.

No additional hours will be required to complete the additional training and these additional course are not a requirement for state licensure.

*All practical instruction requires disinfection and sanitation

RECOMMENDATIONS

The California Board of Barbering and Cosmetology recommends that schools provide training in the area of communication skills that includes professional ethics, salesmanship, client record keeping, decorum, basic tax information relating to booth renters, independent contractors, employees, and employers.

GOAL

The goal of the Hairstyling curriculum is to prepare each student to become a licensed professional. Upon completion of the program, including exams, payments and the entire graduation checklist, graduates receive a Certificate of Completion.

SYLLABUS

The curriculum for students enrolled in a Hairstyling course shall consist of six hundred (600) hours of technical instruction and practical training covering all practices constituting the art of Cosmetology pursuant to Section 7316 of the Barbering and Cosmetology Act.

TEACHING AIDS AND LEARNING METHODS

All of San Francisco Institute of Esthetics & Cosmetology's program will be taught in a sequential format that starts with basic skills and evolves into more advanced concepts as the program advances. The programs incorporate the basic skills needed for state board preparation, graduation and a job. Each student will be exposed to services and implements that reflect the current industry standards. Instruction will be a fun, interactive environment where students are able to explore their creative side as well as learn traditional techniques. Information will be delivered via discussion, question and answer, cooperative learning, problem solving, interactive lecture, and clinic activities. Additional learning methods will include, but are not limited to, guest speakers, power point presentations, field trips, projects and homework.

GRADING PROCEDURE

Approximately 1 business day will elapse between the school's receipt of student lessons and the institution's response or evaluation. Students are evaluated in practical (hands on) procedures as well as academic theory knowledge. Academic or theory learning is evaluated at the end of each topic or unit of study through written exam. Practical skills are assessed through the use of skill checks where a Learning Leader observes and evaluates the retention, accuracy, and level of skill using a standardized evaluation form. After the skill check, the student will be coached on their performance and any areas of improvement needed. If performance does not meet satisfactory academic requirements, it must be repeated until a passing grade is obtained.

GRADING SCALE

SFIEC uses the below grading scale for written exams:

Percentage	**Grade**
90% - 100%	A
Below 90%	Failing

SFIEC uses the below grading scale for practical exams:

Percentage	**Grade**
90% - 100%	A
Below 90%	Failing

HAIRSTYLING PROGRAM TESTING AND GRADING PROCEDURE

In order to be considered passing, a Hairstyling student must meet the following passing scores:

SFIEC uses the below grading scale for Hairstyling written exams:

Percentage	**Grade**
90% - 100%	A
Below 90%	Failing

SFIEC uses the below grading scale for Hairstyling practical exams:

Percentage	**Grade**
90% - 100%	A
Below 90%	Failing