San Francisco Institute of Esthetics & Cosmetology

PROFESSIONAL IMAGE (DRESS CODE)

A professional image is a requirement for successful participation in school. Students must maintain the following professional dress code:

You are required to follow a dress agreement and you will receive professional appearance guidelines from your Learning Leader Mentor. Students who fail to maintain a professional image will be asked to leave and return with appropriate attire. You must clock out while you are gone; you cannot accrue hours until you have returned and are dressed appropriately. No denim, beachwear, tennis shoes, open-toed shoes, or sleeveless shirts are allowed. Learning Leaders reserve the right to advise you on appropriate dress.

BARBERING, COSMETOLOGY AND NAIL TECHNOLOGY

- Black bottoms (pants, dresses, or skirts) with a fashionable black shirt, blouse, or top.
- Clothing must be clean and free of stains.
- Shoes should be closed-toed, dark, professional, and comfortable for standing.
- Hair must be clean and styled prior to arriving at San Francisco Institute of Esthetics & Cosmetology.
- Use trend-appropriate make-up techniques and apply cosmetics prior to arriving at San Francisco Institute of Esthetics & Cosmetology.
- Jewelry is acceptable, as long as it does not get in the way of your work and does not offend others, including your clients.
- Nail length must allow the student to work ergonomically.
- You must wear a name tag (Replacement name tags are $8.00).
- You must wear a Future Professional photo identification card (Replacement ID cards are $20).

ESTHETICS

- San Francisco Institute of Esthetics & Cosmetology shirt with black bottom (pants or skirt).
- Black, closed toe, soft-soled shoes appropriate for spa setting.
- Black socks or nylons (no white or light-colored socks).
- You must wear a name tag (Replacement name tags are $8.00).
- You must wear a Future Professional photo identification card (Replacement ID cards are $20).
- Nails must not extend past fingertip, clean, and free of acrylic gel or any enhancement. Polish must be free of chips and light in color.
- Hair must be neatly pulled back away from the face. Long hair should be kept from falling forward onto client, product, wax, etc. while working on services.

REPLACEMENT ID AND NAME TAGS FEE

Should you need to replace your San Francisco Institute of Esthetics & Cosmetology ID or name tag, there is a replacement cost of $20.00 for a Future Professional Photo Identification Card ID and $8.00 for a name tag. Please inform San Francisco Institute of Esthetics & Cosmetology immediately if you've lost your ID card.