San Francisco Institute of Esthetics & Cosmetology

DISCIPLINARY ACTION

Students may receive disciplinary action for any of the following:

- Out of dress code agreement, including lack of name tag.
- Leaving school without checking out with a staff member and/or clocking out.
- Malicious gossip.
- Neglecting to message when late or absent before school starts.
- Starting a service on anyone without a Learning Leader's permission.
- Refusing a guest or being unavailable for a guest, including not being prepared with the proper tools.
- Use of cell phones in non-permitted areas.
- Smoking on the school campus, including in front of the building.
- Arriving late more than two (2) times in a 30 day period.
- Being absent more than two (2) times in a 30 day period.

*For attendance purposes: the entire Esthetics and Nail Technology programs are considered one cycle. The Cosmetology and Barbering program is divided into five cycles (Core, Adaptive 1, Adaptive 2, Creative 1, and Creative 2).