San Francisco Institute of Esthetics & Cosmetology

TRANSFER OF CREDIT POLICIES

TRANSFER OF CREDIT POLICY - STUDENTS ENTERING THE SCHOOL

San Francisco Institute of Esthetics & Cosmetology will accept transfer hours from other schools based on an evaluation of the student's comprehension of the course material and the applicability of the courses to the student's intended academic program at the school.

Students who have had training outside the state of California must provide proof of the number of hours of training to the Board of Barbering and Cosmetology and San Francisco Institute of Esthetics & Cosmetology prior to enrollment. The school does not allow a student to appeal the number of hours accepted when transferring from another location.

Transfer students are assessed tuition at the current per hour rate. Current tuition rate information is located in the "Costs of Tuition and Supplies" section of the catalog.

San Francisco Institute of Esthetics & Cosmetology has not entered into an articulation or transfer agreement with any other college or university.

San Francisco Institute of Esthetics & Cosmetology does not accept or award for credit hours and/or transfer hours for prior experiential learning.

At the school's sole discretion, a student may be permitted to transfer in more hours from a non-Paul Mitchell School than is described in the policy below, if the student is transferring from a school that has closed without notice and the student can demonstrate the appropriate course knowledge.

At the school's sole discretion, a VA student may be permitted credits for service in the armed forces, paid or unpaid employment, or other demonstrated competency based on an evaluation of the student's comprehension of the course material and the applicability of the courses to the student's intended academic program at the school.

TRANSFER OF CREDIT POLICY

Cosmetology - 1000 Hours and 1400 Hours

Transfer hours will be accepted on a case by case basis. It will be based on where a student completed their training, how long they have been working in the industry, and state board requirements.

To determine how many transfer hours the school accepts is based on passing a practical and written test and what is allowed by state board.

- Pass a practical test with a minimum of 90% on the following criteria:
  - Demonstrate State Board Sanitation and Disinfection
  - Finger Wave with 6 pin-curls
  - Color and Lightener Applications (Must perform four)
  - Permanent Wave (10 rods)
  - Chemical relaxer applications (virgin, re-touch)

    - Marcel iron work demonstrating the three base curl placements.
    - Haircut, style and finish of your choice (to complete on a doll head or model)
- Pass a written exam with a minimum of 90% passing

Barbering
Transfer hours will be accepted on a case by case basis. It will be based on where a student completed their training, how long they have been working in the industry, and state board requirements.

To determine how many transfer hours the school accepts is based on passing a practical and written test and what is allowed by state board.

- Pass a practical test with a minimum of 90% on the following criteria:
    - Demonstrate State Board Sanitation and Disinfection
    - Finger Wave with 6 pin-curls
    - Color and Lightener Applications (Must perform four)
    - Permanent Wave (10 rods)
    - Chemical relaxer applications (virgin, re-touch)
    - Marcel iron work demonstrating the three base curl placements.
    - Haircut, style and finish of your choice (to complete on a doll head or model)
- Pass a written exam with a minimum of 90% passing

Esthetics - 800 Hours
Transfer hours will be accepted on a case by case basis. It will be based on where a student completed their training, how long they have been working in the industry, and state board requirements.

This program does not accept transfer hours from non-Paul Mitchell schools.

- Pass a practical test with a minimum of 90% based on the following criteria
    - Demonstrate State Board Sanitation and Disinfection
    - Basic Facial to include: Consultation, Cleanse, Skin Analysis, Exfoliation, Extractions, Mask, Moisturize and Protect
    - Wax: Brow Wax (hard wax or soft wax)
    - Basic Manicure
    - Basic Pedicure
    - Acrylic Nail: Full Set
- Pass a written exam with a minimum of 90% grade.

Esthetics - 600 Hours
Transfer hours will be accepted on a case by case basis. It will be based on where a student completed their training, how long they have been working in the industry, and state board requirements.

This program does not accept transfer hours from non-Paul Mitchell schools.

- Pass a practical test with a minimum of 90% based on the following criteria
    - Demonstrate State Board Sanitation and Disinfection
    - Basic Facial to include: Consultation, Cleanse, Skin Analysis, Exfoliation, Extractions, Mask, Moisturize and Protect
    - Wax: Brow Wax (hard wax or soft wax)
- Pass a written exam with a minimum of 90% grade.

Nail Technology
Transfer hours will be accepted on a case by case basis. It will be based on where a student completed their training, how long they have been working in the industry, and state board requirements.

This program does not accept transfer hours from non-Paul Mitchell schools.

- Pass a practical test with a minimum of 90% based on the following criteria
    - Demonstrate State Board Sanitation and Disinfection
    - Basic Manicure

    - Basic Pedicure
    - Acrylic Nail: Full Set
- Pass a written exam with a minimum of 90% grade.

Hairstyling

Transfer hours will be accepted on a case by case basis. It will be based on where a student completed their training, how long they have been working in the industry, and state board requirements.

To determine how many transfer hours the school accepts is based on passing a practical and written test and what is allowed by state board.

- Pass a practical test with a minimum of 90% on the following criteria:
    - Demonstrate State Board Sanitation and Disinfection
    - Finger Wave with 6 pin-curls
    - Marcel iron work demonstrating the three base curl placements.
    - Haircut, style and finish of your choice (to complete on a doll head or model)
- Pass a written exam with a minimum of 90% passing

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

The transferability of credits you earn at San Francisco Institute of Esthetics & Cosmetology is at the complete discretion of the institution to which you may seek to transfer. Acceptance of the certificate you earn in cosmetology, barbering, esthetics and/or nail technology is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at San Francisco Institute of Esthetics & Cosmetology will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending San Francisco Institute of Esthetics & Cosmetology to determine if your certificate will transfer.

San Francisco Institute of Esthetics & Cosmetology is a clock hour school, which means that in order to receive credit for each hour earned you must be in attendance engaged in an educational activity. If you decide to transfer to another cosmetology school, the likelihood is that some or most of your hours will be transferrable based on the transfer school's published policy. However, if you transfer to a credit hour school, such as a community college, or traditional college or university, for a degree granting program, the likelihood is that most, if not all hours earned will not be transferrable because of the subject matter taught and the type of degree granting program you are enrolling in. San Francisco Institute of Esthetics & Cosmetology does not give clock hour credit for service in the armed forces, paid or unpaid employment, or other demonstrated competency or learning because of the nature of the program offered and state regulatory requirements.

NOTICE OF TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED FROM ANOTHER INSTITUTION

The transferability of credits or certificate you earn at another institution, is at the sole discretion of San Francisco Institute of Esthetics & Cosmetology. You may be required to repeat some or all of your coursework, if San Francisco Institute of Esthetics & Cosmetology does not accept some or all of your credits. This determination will be based on an evaluation of the student's comprehension of the course material. The school does not allow a student to appeal the number of hours accepted when transferring from another location. After the student completes the evaluation, the student will meet with the Education Leader to determine the number of hours accepted and where the student will be placed in the program. At this time, it will also be determined if previous completed coursework needs to be repeated. For this reason, you should speak to San Francisco Institute of Esthetics & Cosmetology's admissions leader to determine if your credits or certificate will transfer. Transfer students are responsible to pay the hourly fee based on the number of hours needed to complete the program of study, which is noted under the Transfer Student section of this catalog. Transfer students are responsible to pay the $150.00 registration fee as part of the Admissions Procedure. The transfers student's technical kit will be evaluated, and if necessary, the student will be responsible to purchase the technical and digital kit, as well as the textbooks and any sales tax involved.

TRANSFERRING FROM ONE METHOD OF DELIVERY TO ANOTHER

A currently enrolled student may transfer from a traditional method of delivery program to a hybrid (distance education) method of delivery program, if the student within the same program, and if the program is available. The student would need to complete an enrollment agreement addendum to enroll into the program they are transferring to.